**APPLICANTS**

* First Name:  Last Name:    
  Date of Birth:  Nationality:    
  Address:  Postcode:  Place:  Country:

Email:  Website:  Telephone:  Mobile phone:    
Gender:    
Are you a member of a professional journalism association?    
Organisation or employer:  Legal status:    
International Bank Account Number (IBAN):

Bank Identifier Code or Swift Address (BIC):    
Journalistic experience:    
References:

**DOCUMENTS FOR ALL APPLICATIONS**

* Upload CV (for each applicant)
* Upload copy Identity card or Passport (pdf) - (for all applicants)
* Upload samples of previous work.

**TEAM**

* Division of tasks within the team

**PROJECT**

* Project title:
* Project description:

**ANALYSIS**

* What is the core conflict of the story?
* What does your preliminary research show?
* Who are the main actors?
* Where and when (chronology) does it take place?
* What are the consequences (impact)?
* What new information will your research unveil?
* How important is your story?
* How much time will it cost?
* What is your research plan; how do you plan to document your hypothesis?

**TIMING**

* Duration of the project
* Is it an urgent story? Reason of urgency?
* Expected date of publication

**BUDGET**

* Total amount requested working grant (in euro)
* Detailed budget (download the budget template on this [page](https://moneytrail.journalismfund.eu/en/rules))
* Total amount other funding (if any)
* Upload the agreement with other funders

**LETTER OF INTENT**

* Give details about your commitment of publication from relevant news outlets
* Upload the letter(s) of intent for publication

**MOTIVATION**

* Motivation & Relevance
* Relevance for your country of origin or country where you’re currently based